

TEACH Teacher Training Grants

FY17: July 1, 2016 – June 30, 2017

What are TEACH Teacher Training Grants?

- * Grants available to consortia of 3 or more **eligible school districts**.
- * **Eligible school districts** must have 13 or fewer students per square mile – teach.wi.gov.
- * Purpose: train **teachers** in the use of educational technology.

What is a Consortium?

- * 3 or more school districts
- * Each school district has 13 or fewer students/square mile – eligible
- * Consortium applies for the grant

Funding Priorities – FY17

- * **Funding 1 Priority – Collaborative Consortium-Led**
 - * Involve teachers from more than one district of the consortium
 - * No teachers from outside of the consortium attend
- * **Funding 2 Priority – Single District Events**
 - * Conferences or similar training events
 - * District Technology In-services

Funding Priority Examples

- * **Example of Funding 1 Priority**

- * 3 of 4 districts of TEACH Consortium plan an Advanced Google training for teachers of their consortium.

- * **Example of Funding 2 Priority**

- * Columbus and Mauston School Districts each send 3 teachers to WEMTA. For each district this would be a Funding 2 event.

How to Apply

- * **Each Consortium must designate a Fiscal Agent.**
- * **Fiscal agents complete the Fiscal Agent Application.**
- * **Each Consortium Member (District) completes the Consortium Member Application.**

Duties of Fiscal Agent

- * **Coordinate collection and submission of grant application.**
- * **Complete certification statements.**
- * **Notify consortium members of grant awards.**
- * **Coordinate collection and submission of any information necessary in the event of an audit**
- * **Coordinate, prepare and submit financial and program reports.**
- * **Reimburse expenditures to consortium members.**
- * **Maintain documentation of grant activities/teaching events.**

Eligible Activities

Consortium-Led: Funding 1

District Event: Funding 2*

- * **Statewide or regional technology conferences – SLATE*, Google events, WEMTA*, Future Ready programming, STEM training, Gaming in the Classrooms**
- * **Regional Summits**
- * **Blended Learning Training**
- * **Online & Blended Learning Facilitation Training**
- * **Coding and Computer Science**
- * **Information Technology and Literacy Integration Planning**
- * **Makerspaces/Fab Labs**
- * **Content specific conferences with technology strands***

(DOA will make decisions on percentage of qualifying funding for conferences and event types not listed.)

Ineligible Activities

- * Educator stipends/compensation related to training, event attendance or preparation;
- * Instructional materials;
- * Technology hardware & software;
- * Dues or membership fees;
- * Credentialing, credits or licensure requirement costs;
- * Entertainment or performance costs;
- * Promotional materials or prizes;
- * Out-of-state teacher travel costs.

Consortium Member Application

(Excel Workbook)

- * Instructions Tab
- * Budget Tab
- * District Info Tab

Contact teach@wi.gov or 608-261-5054 for assistance.

Consortium Member Application Instructions & Budget Tabs

14 **Example:**

Name of Event:	Advanced Google Apps Consortium Event	Cost Category	Funding Request 1	Funding Request 2	Total
Date:	11/15/16	Location:	Portage	#Tchrs:	8
Technology Component & Learning Outcome(s):		Substitute Teacher Costs	\$880		\$880
Teachers of the consortium will be instructed in advanced applications of Google apps.		Travel (mileage/meals/lodging)	\$250		\$250
Other costs: instructional materials and supplies.		Facilitator/Instructor Fees	\$1,500		\$1,500
		Registration Fees			\$0
		Other Costs	\$500		\$500
		Total Event Costs	\$3,130	\$0	\$3,130

15 Note: You will need to enter your district's total request for Funding 1 and Funding 2 on the "School District Info Tab".

16 Print the "Budget tab."

17 **School District Info Tab:**

18 Enter requested information for your school district.

19 Enter your district's total request for Funding 1 and Funding 2 from the "Budget tab." The Total Request should auto-populate.



Consortium Member Application

School District Info Tab

Link to add header



Teacher Training Grant for Educational Technology



School District Information

School District Name

Mailing Address: Street, City,

CESA Number:

School District Administrator:

School District Administrator:

Administrator's Phone: ()

Contact Person's Name:

Contact Person's Title:

Contact Person's Email:

Contact Person's Phone: ()

Total District Request:

<input type="text"/>	<input type="text"/>	<input type="text" value="\$ -"/>
Funding 1 Request	Funding 2 Request	Total Request

Maximum Amount Available per Certified List:

District Administrator:

Signature of District Administrator:

Date Signed:

Fiscal Agent Application

(Excel Workbook)

- * **Instructions Tab**
- * **Consortium Districts Tab**
- * **Consortium Event Summary Tab**
- * **Consortium Budget Tab**
- * **Fiscal Agent Info Tab**

Fiscal Agent Application Instructions & Consortium Districts Tabs

 **Teacher Training Grant for Educational Technology** 

Consortium School Districts

List each school district in this consortium. Please be sure that the district numbering here matches the district names and numbers given on each of the district information pages. Each district must complete a Consortium Member Application (Excel Workbook).

District 1:	
District 2:	
District 3:	
District 4:	
District 5:	
District 6:	
District 7:	
District 8:	
District 9:	
District 10:	
District 11:	
District 12:	
District 13:	
District 14:	
District 15:	
District 16:	
District 17:	
District 18:	
District 19:	
District 20:	
District 21:	

Consortium Districts / Consortium Event Summary / Consortium Budget / Fiscal Agent Info

Fiscal Agent Application Consortium Event Summary Tab

1	 Teacher Training Grant for Educational Technology		
2			
3	Funding Priority 1 - Collaborative Consortium Event Summary		
4	(to be completed by fiscal agent for each Priority 1 consortium event)		
5			
6	Consortium Name:	<input type="text"/>	
7			
8	Event:	<input type="text"/>	
9			
10	Facilitator:	<input type="text"/>	Date: <input type="text"/>
11			Location: <input type="text"/>
12			
13	Event Description:	<input type="text"/>	
14			
15			
16			
17	Consortium Members Participating		
18			
19	District	# Teachers	District Portion of Budget
20	<input type="text"/>	<input type="text"/>	<input type="text"/>
21	<input type="text"/>	<input type="text"/>	<input type="text"/>
22	<input type="text"/>	<input type="text"/>	<input type="text"/>
23	<input type="text"/>	<input type="text"/>	<input type="text"/>
24	<input type="text"/>	<input type="text"/>	<input type="text"/>
25	<input type="text"/>	<input type="text"/>	<input type="text"/>
26	<input type="text"/>	<input type="text"/>	<input type="text"/>
27	<input type="text"/>	<input type="text"/>	<input type="text"/>
28	<input type="text"/>	<input type="text"/>	<input type="text"/>

Fiscal Agent Application

Consortium Budget and Fiscal Agent Info Tabs

This form must be submitted and summarize the total budget request for all consortium members - complete yellow sections.

Consortium Name:				
Totals (of all events)	Cost Category	Funding 1	Funding 2	Total
		Funding Request	Funding Request	
	Substitute Teacher Costs	\$0	\$0	\$0
	Travel (mileage/meals/lodging)	\$0	\$0	\$0
	Facilitator/Instructor Fees	\$0	\$0	\$0
	Registration Fees	\$0	\$0	\$0
	Other Costs	\$0	\$0	\$0
	Total	\$0	\$0	\$0
For DOA Use	Amount of Funds Consortium is Eligible for:	Initial Total Request Amount:		
		Prorated Amount (if applicable):		
		Approved Amount:		

1  **Teacher Training Grant for Educational Technology** 

2

3 **Fiscal Agent and Consortium Information**

4

5

6 **Consortium Name:**

7

8 **Fiscal Agent Name:**

9

10 **Fiscal Agent Contact Person:**

11

12 **Phone:**

13

14 **Email Address:**

15

16 **Street Address:**

17

18 **City, State and Zip Code:**

19

20

21 **Total Budget Amount Requested by Consortium:**

22

23 **Fiscal Agent Certifications:**

24

25 **I certify that:**

26

27 All required grant information for every district in this consortium is complete and has been accurately entered into this application.

28

29

30 The budget document for the consortium and for each consortium member has been completed, and is accurate and only contains eligible expenses.

31

32

33 I will fulfill all responsibilities of the fiscal agent as specified in this document and as will be specified in the grant agreement.

34

35

36 BY CHECKING THIS BOX, I CERTIFY that I am the fiscal agent listed in this application, and that I understand all of the requirements set forth in this application. I also certify that all information is complete and accurate to the best of my knowledge and that I have legal authority to act as the fiscal agent for this consortium.

37

38

39

40 **Name of Fiscal Agent:**

41

42 **Signature of Fiscal Agent:**

43

44 **Date signed:**

45

46

Application Deadline

Monday, October 10, 2016 by 11:59 pm

Submit to:

- * teach@wi.gov; or
- * DOA TEACH Program
PO Box 7844
Madison, WI 53707-7844

Technical Assistance

- * **Technical Assistance Tuesdays**
 - * Call in to ask the grant administrators questions.
 - * September 13, 20, 27, & October 4, 2016
 - * 2 – 3 pm
 - * Call: 608-282-3513
- * See FAQs on teach.wi.gov
- * Call TEACH Grant Administrators – 608-261-5054
- * Email TEACH Grant Administrators – teach@wi.gov

Grant Monitoring

- * **All grants receive routine desk monitoring.**
- * **20% of grants will be monitored more vigorously.**
 - * **Rigorous Desk Monitoring**
 - * **On-site Review**
- * **Grant administrator will notify fiscal agent if grant is selected to be monitored more vigorously.**
- * **Monitoring will begin after review of first reimbursements through December 2017.**
- * **Fiscal agent must retain grant documentation for 4 years.**

Next Steps

- * **Application Deadline – October 10, 2016**
- * **Award Notification, Grant Agreements & Reimbursement Process – October 28, 2016**
- * **Training Events – July 1, 2016 – June 30, 2017**
- * **Grant End – June 30, 2017**
- * **Final Reimbursements due – August 29, 2017**